



Grove House Nursery and Children's Centre and Windmill Park Children's Centre

Position: Headteacher

**The centre will consider, in the first instance, internal applications from staff who meet the selection criteria for a headship to fill this position.*

Employer	Grove House
Salary	L8 (£68,583) - L18*(£84,249) Headteacher pay scale - updated
Contract Type/Term	Headship/Permanent*
Closing Date	Friday 28th February at 12.00 p.m. extended to 12pm Wednesday 5th March
Start Date	Autumn Term – 1st September 2025

Grove House is a successful "Outstanding" rated nursery and children's centre and Windmill Park Children's Centre. Located in the heart of London Borough of Ealing, Southall, Grove House is a vibrant, diverse and welcoming nursery and children's centre with happy and enthusiastic children, supportive parents, a strong SLT and governing body, committed and able staff, support staff and community helpers.

Our highly respected and successful Headteacher is leaving us at the end of the academic year, following 18 years of outstanding service. The Governing Body is seeking to recruit a highly motivated individual to take on the leadership of our Outstanding Centre and continue to be a flagship for early years expertise.

You will be approachable, strategically creative and deep-thinking with the interpersonal skills needed to build strong relationships with children, staff, parents, governors and the wider community.

You may have many years of leadership experience and it may be a first headship for you, but most importantly you will have the best interests of the Centre community at heart and the ability to lead people and children who live in a diverse and multifaith community. We are looking for a Headteacher who will lead with confidence and purpose, drive forward our inclusive culture, and maintain the nurturing, safe and secure environment which makes Grove House and Windmill Park fantastic Centres for children, staff/teachers and parents. You can expect to be supported and stretched in terms of your personal development. You will be expected to make time to do the strategic thinking that will keep our Centre moving forward and sustain the best possible outcomes for all our children.

Completing your application

Application Form

Using the standard application form provided (CVs are not accepted) please complete all aspects of the form fully. Include your full work history with no unexplained gaps since leaving school education. Include all the training you have completed, particularly those in recent years which have helped to prepare you for headship.

Person Specification and Supporting Statement

The selection panel will assess each candidate against the criteria, expecting candidates to demonstrate knowledge and understanding of each area and show evidence of having applied (or an awareness of how to apply) this knowledge and understanding in the Centre context.

Please ensure when completing your application that you only address the relevant criteria as indicated below in the method of the assessment column. As appropriate your responses should include your role, the actions and decisions you took and the outcome or impact of your involvement. The supporting statement should be no more than four pages long in Arial point size 11 or equivalent.

References

Please make sure your referees are aware of your application, and that they are able to provide timely references. Preferred referees are your last two employers, and you should provide their official organisation email address for us to contact. One referee is likely to be your last Headteacher or Chair of Governors.

Important dates and information

Start Date	Autumn Term – 1st September 2025
Closing Date	Friday 28th February at 12.00 p.m. extended to 12.00pm Wednesday 5th March
Shortlisting Date	Thursday 6th March
Interview Date	Friday 21st March (morning)
Send your completed application form to	Michelle.phelan@grovehousecc.com

Safeguarding Statement

Grove House Nursery and Children's Centre and Windmill Park Children's Centre are committed to safeguarding and promoting the welfare of children and expects all staff and visitors to share this commitment.

Appointment to this post is subject to an enhanced Disclosure and Barring Service (DBS) check as well as other pre-appointment checks outlined in Keeping Children Safe in Education (September 2022)

Chair of Governors

February 2025